

BOMB THREAT CHECKLIST

Checklist

Keep calm: Do not get excited.

Time call received:

Time call ended:

Exact words of caller:

Delay caller: Ask the caller to repeat / record the call for investigators.

Questions to ask:

1. What time is the bomb set to explode?

2. Where is the bomb located?

3. What kind of bomb is it?

4. What does the bomb look like? Describe the bomb./p>

5. Why kill or injure innocent people?

Description of voice, check all that apply:

Male	_____	Female	_____	Calm	_____
Juvenile	_____	Adult	_____	Nervous	_____
Raspy	_____	Fast	_____	Slurred	_____
Other	_____	Distinct	_____	Slow	_____
Loud	_____	Soft	_____	High Pitched	_____
Distorted	_____	Deep	_____	Pleasant	_____
Stutter	_____	Nasal	_____	Lisp	_____

Do you recognize the voice?

Who do you think it is?

Back ground noise:

Music playing	_____	Party Atmosphere	_____	Bells	_____
Pedestrians	_____	Aircraft	_____	Trains	_____
Machinery	_____	Horns	_____	Animal sounds	_____
Quiet	_____	Other	_____	Traffic	_____

1. Did the caller indicate knowledge of this building?

2. What line did the call come in on?

3. Is this number listed or un-listed?

4. Is this a night phone? (Calls transferred to this number).

Name of person submitting this report:

Phone number of person submitting report:

Date/Time of this report:
